

NOTIFICATION OF INTENT TO GRADUATE

DATE: _____

TO: Manufacturing Engineering Program, MTTC 800 Bradbury Dr., S.E.

FROM: _____
Printed Student Name _____
Student Number

_____ _____
E-Mail *Phone Number*

My **Program of Studies/Application for Candidacy** has been submitted:

Submitted: _____ Approved: _____
Date *Date*

My Committee on Studies has been formed on _____ (*Date of COS form*)
and has met at least once: Yes / No (Circle one). The Chair of my COS is _____

I expect to **complete all necessary degree requirements** in time to graduate at the end of the:

Semester/Year

Approvals:

Student Signature

Graduate Unit Chair/Director

This Notification of Intent to Graduate **must** be submitted to MEP by the following DEADLINES:

FALL GRAD: 1 July SPRING GRAD: 1 December SUMMER GRAD: 1 May

Except for courses in which you are currently enrolled, ALL DEGREE REQUIREMENTS (including thesis & dissertation manuscripts, graduate exams and defenses, and incomplete grades) MUST BE COMPLETED and RELATED DOCUMENTATION RECEIVED AT OGS BY THE FOLLOWING DEADLINES:

FALL GRAD: 15 Nov SPRING GRAD: 15 Apr SUMMER GRAD: 15 Jul